

THE HOUSE & GARDENS OF
TITSEY PLACE
TITSEY HILL - OXTED - SURREY - RH8 0SA

Special Visit Booking Form

Name of group or society _____

Contact name _____ Contact number _____

Correspondence address _____

Email address _____

Proposed date of visit _____ Alternative date if not available _____

Time of arrival _____ Time of departure _____

Size of group _____ Coach? Yes No

Please indicate by ticking the appropriate box what type of visit you would like.

- House and Garden @ £8.50 per person (Including House Guide) Garden only @£6.00 per person
 Would you like a garden guide @ £50 per group? Would you like the Church open? (please allow an additional 60 minutes)

There is a minimum charge of £300 for groups of 35 or less.

The first floor of the House is unsuitable for wheelchairs. There are toilets with wheelchair access. There is access to the gardens but this is considered awkward by some.

The Tea Room can be opened for your group (minimum 20). A light lunch can be arranged together with morning coffee with cake and afternoon tea with cake can also be available. Alternatives are available subject to arrangement. Please indicate your preferences and numbers on the attached sheet.

• **Please note that the tea room will not be opened unless you specifically request it on this form.**

Cheques payable to Trustees of the Titsey Foundation. An invoice will be sent prior to your visit.

Do you have any special requirements or comments? _____

How would you like to pay for your visit? Please confirm if you wish to pay by prepayment (cheque only) or on the day by cash or cheque.

Pre-Payment by cheque Payment by cheque or cash on arrival

Please enclose a cheque for £50 to secure your booking (**Payable to the Trustees of the Titsey Foundation**). If we cannot take a booking on the date that you request we will return your deposit. If you cancel the booking the deposit is non-refundable.

• **Thank you for your provisional booking. Completion of this form does not guarantee a booking. Confirmation will follow shortly**

For further information please contact Johanne Dykes, Strutt & Parker
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